



ADVERTISEMENT No. 2/IV/2010

APPLY ONLINE ON OR BEFORE 08.06.2010
(NISCAIR website <http://www.niscair.res.in>)

Applications are invited from the Indian Nationals for filling up the following scientific positions at National Institute of Science Communication and Information Resources (NISCAIR), New Delhi (a constituent laboratory of CSIR) as per details given below.

Name of post	Number of posts	Scale of pay	Age limit
Scientist Gr.IV(1)	05 (Five)	PB-3: Rs.15600-39100 Grade Pay Rs.5400 (plus usual allowances as admissible to CSIR / NISCAIR employees)	35 years

For further details please visit NISCAIR website <http://www.niscair.res.in> or refer the Employment News issue of **15.05.2010**.

Date of commencement of online application: 15.05.2010

Last date of receipt of online application: 08.06.2010



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National Institute of Science Communication and Information Resources (NISCAIR) is premier institution under the Council of Scientific & Industrial Research (CSIR), New Delhi. The emphasis of the institute has been to preserve, synergize, and build upon the rich expertise and resources which had served the S&T community through their excellent S&T information products and services for over five decades. NISCAIR is devoted to science communication and dissemination of S&T information. Broadly, the core activity of NISCAIR is to collect, collate, store, publish and disseminate S&T information which benefits different segments of the society. The institute offers wide range of information products and services ranging from production of S&T publications, translation & interpretation from foreign languages to English (scientific documents), human resource development in the area of science communication, library & information science, IPR, herbarium techniques, etc. NISCAIR also undertakes projects in its area of activities.

Applications are invited from Indian Nationals for filling up the following scientific positions at NISCAIR, New Delhi. Applicants are requested to go through the full text of the advertisement carefully on NISCAIR Website <http://www.niscair.res.in> regarding qualifications, subjects, fields of specializations and job requirements etc. prescribed for each position and then fill up the online application form.

Name of post	Number of posts	Scale of pay	Age limit
Scientist Gr.IV(1)	5 (Five)	PB-3: Rs.15600-39100 Grade Pay Rs.5400 (plus usual allowances as admissible to CSIR / NISCAIR employees)	35 years

To apply, the applicant must fill in the Electronic Application Form specifically designed for the purpose. Only applications received electronically followed by a hard copy thereof, will be entertained.

Last date of receipt of online application: 08.06.2010

Complete details for filling up the online application form are available at www.niscair.res.in
 Applicants may also go through the Employment News to be published on **15.05.2010**

The post-wise details are as under:

Post Code	Name and No. of post(s)	Area/ Field	Essential Qualification	Desirable Qualification	Job Requirement
15	Scientist Gr.IV(1) – 01(One) [OBC]	Library and Information Science	1st Class M.Lib.Sc. with B.Sc. OR Ph.D. (Library Science) with B.Sc.	1.Knowledge of Computer Applications 2.Knowledge in S&T databases	Indexing, abstracting, classification and editing for abstracting journal and its publication; Literature search; Data processing and management
16	Scientist Gr.IV(1) – 01(One) [UR]	Library and Information Science	1st Class M.Lib.Sc. with B.Sc. OR Ph.D. (Library Science) with B.Sc.	1.PGDCA 2.Knowledge of Information Systems Management 3.Knowledge of Information sources & services, Information processing & organization, and IPR	Teaching & training in the areas of library & information science
17	Scientist Gr.IV(1) – 02 (Two) [One SC, One UR]	Library and Information Science	1st Class M.Lib.Sc. with B.Sc. OR Ph.D. (Library Science) with B.Sc.	1.Knowledge of Computer Applications 2.Knowledge of agreement & licensing with publishers/vendors of information resources 3.Knowledge of accessing international databases	Library & information management; Management of e-resources; Literature search including patents; Information delivery; Information analysis and generation of reports; Acquisition and management of scientific literature and services; Management of library operations
18	Scientist Gr.IV(1) – 01(One) [SC]	Library and Information Science	1st Class M.Lib.Sc. with B.Sc. (Math/ Stat) OR Ph.D. (Library Science) with B.Sc. (Math/ Stat)	1.Knowledge of Computer Applications 2.Knowledge of Bibliometric /Scientometric Analysis	Bibliometric and scientometric analysis; Access to international databases; Generation of reports; Information management; Organizing outreach and awareness programmes

UR–Unreserved, OBC–Other Backward Class, SC–Scheduled Caste, ST–Scheduled Tribe, PWD–Person With Disability

GENERAL INFORMATION AND CONDITIONS

1 Benefits under Council Service:

- (a) These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA), etc. as admissible to Central Government employees and as made applicable to CSIR employees of the same pay and status stationed at New Delhi. Council accommodation will be allotted as per priority to be reckoned from the date of joining / availability, in which case HRA will not be admissible.
- (b) All scientists are eligible for Professional Update Allowances of Rs.10,000/- (Rupees Ten Thousand only) per annum.
- (c) Benefits such as Provident Fund, applicability of revised CCS (Pension) Scheme-2004 of GOI, reimbursement of Medical Expenses, Leave Travel Concession, Conveyance Advance and House Building Advance are available as per Rules of CSIR.

2. Relaxations :

- (a) Relaxation in upper age limit up to 5 years is allowed to Council/ Government/Autonomous Bodies/Public Sector employees in accordance with the instructions and orders issued by the Government of India from time to time in this regard.
- (b) Upper age limit is relaxable up to 5 years in the case of candidates of SC/ST and 03 years in the case of OBC candidates for the posts as per Government of India orders issued from time to time in this regard. Relaxation in upper age limit for PWD and Ex-serviceman will be applicable as per GOI rules. The SC / ST / OBC candidates who apply against unreserved vacancies will not be eligible for age relaxation.
- (c) SC/ST/OBC candidates are required to produce attested copy of community certificate in the prescribed format along with the Application. For **OBC category, the candidate should not belong to the creamy layer.**
- (d) Relaxation in the upper age limit up to 5 years will also be permissible for the persons who had ordinarily been domiciled in the Kashmir Division of the State of J&K during the period of 01.01.1980 to 31.12.1989 subject to production of relevant certificate from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided OR from any other authority designated in this behalf by the Government of J&K State to the effect that he/she had ordinarily been domiciled in the Kashmir Division of State of J&K during the period from 01.01.1980 to 31.12.1989.

3. General Conditions / Information:

- (a) The qualifications prescribed should have been obtained through recognized Universities/Institutions.
- (b) The number of vacancies indicated is provisional and may vary.
- (c) The date for determining the upper age limit and qualifications shall be the closing date prescribed for receipt of online applications **i.e... 08.06.2010.**

- (d) Applications from employees of Council/ Government Departments/Autonomous Bodies/Public Sector shall be considered only if forwarded through proper channel, certified by the employer that the applicant will be relieved within one month of the receipt of the appointment orders, if selected.
- (e) Persons With Disability (PWD): only those persons having 40% or more disabilities are eligible to be considered for the posts, reserved for PWD.
- (f) Candidates applying for more than one post should submit separate online application for each post along with appropriate fee indicating the Code Number and Category of the Post (s). The hard copy(s) of each online application(s) should be accompanied by separate Demand Draft(s).
- (g) Candidate belonging to SC/ST/Woman/PWD category/Overseas candidates of Indian origin and regular employees of CSIR are exempted from payment of application fee.
- (h) Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by NISCAIR. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith. No representation in this regard will be entertained.
- (i) Incomplete application (i.e. without photograph, without attested copies of educational certificates/experience certificate, unsigned, blank columns, etc) will not be entertained.
- (j) Canvassing in any form and/or bringing of any influence, political or otherwise, will be treated as a disqualification.
- (k) The decision of the NISCAIR/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of screening/selection shall be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agency

4. Mode of Selection:

- (a) The prescribed essential qualifications are a bare minimum and mere possession of same does not entitle a candidate to be called for test/interview. The duly constituted Screening Committee will adopt its own criteria like test, etc., if required, for short-listing the candidates to be called for interview. Only those candidates, who in the opinion of the Institute, suit the Institutional requirements will be called for test/interview. The candidate should, therefore, mention in the application all the possessed qualifications and experience in the relevant area over and above the minimum prescribed qualification supported with documents.
- (b) Candidate should ensure that he/she possesses educational qualification/experience in the relevant area as required in the category/post, for which he/she is applying, on the last date of receipt of application.
- (c) The period of experience in the requisite discipline/area of work wherever prescribed shall be counted w.e.f. the date of acquiring the prescribed minimum educational qualifications required for that post.
- (d) Only outstation candidates called and found eligible for interview will be paid to and from single second class rail/ordinary bus fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the place of the interview as per rules.

5. **How to Apply**

To apply, the applicants must fill in the online application form available on NISCAIR Website www.niscair.res.in . Only the applications received electronically followed by hard copy attached with all relevant documents thereof, will be entertained.

An application fee of **Rs.100/-** (Rupees One hundred only) (no application fee for Scheduled Caste / Scheduled Tribe / Women / PWD Candidates/Overseas candidates of Indian origin and regular employees of CSIR) is payable separately for each post(s) which should be **ONLY** in the form of crossed Demand Draft payable at New Delhi (valid for a period of at least 6 months) drawn in favour of **Director, NISCAIR, New Delhi.**

Hard copy of online application form, application fee, recent passport size photograph and attested copies of certificates in proof of educational qualifications, date of birth, caste, experience, etc. should be sent in a closed cover superscribed with "*Application for the post of Scientist Group-IV* (Post Code) to: **"The Controller of Administration, National Institute of Science Communication and Information Resources (NISCAIR), Pusa Campus, Dr. K S Krishnan Marg, New Delhi –110012.**

N.B.: The date of commencement of online application is 15.05.2010. The last date of receipt of online application is 08.06.2010. The hard copy of online application along with required documents should reach NISCAIR on or before 15.06.2010

Sd/-
Controller of Administration