

Printing and Production Form

NISCAIR takes up the Printing Jobs on Turnkey Basis.

On receiving the details we would submit an estimate for your approval. After your confirmation of estimate, the jobs would be taken up. Please also note that we require 50% of the estimated cost as advance for undertaking the Printing Jobs.

Customer Name: _____

(*)

Address: (*) _____

E-mail: (*) _____

Phone: _____

Fax: _____

Referred by: _____

Date: _____

Time Period: (in days) _____

Type of Document to be printed

Book

Brochure

Folder

Any other please specify _____

No. of Pages: _____

No. of Copies: _____

Data to be submitted

Print

Floppy

Both

Designing required for

Text

Cover

Number of Photographs:

Colour

B&W

Graphs

Line Drawings

Type of paper to be used

Map litho	<input type="checkbox"/>
Art Paper	<input type="checkbox"/>
Art Card	<input type="checkbox"/>
Any other (Pl. specify)	<input type="text"/>

Type of Binding:

Paper Back	<input type="checkbox"/>
Hard Case	<input type="checkbox"/>

Type of Stitching:

Thread Sewing	<input type="checkbox"/>
Wire Stitching	<input type="checkbox"/>

Demand Draft No. _____ Date: _____

Amount: . _____ Drawn on: _____

Payable to Director, NISCAIR, New Delhi.

Date:

Signature