

National Institute of Science Communication and Information Resources

Dr K S Krishnan Marg, New Delhi-110 012

Apex Coordination Committee (ACC)

No.ACC/FM/10/03-1/min

17 March 2010

Out come of the first meeting of ACC held on 12 March 2010 at NISCAIR, Pusa campus:

1. NISCAIR needs (i) streamlining structure wherever lacking; (ii) an environment encouraging/initiating flagship projects. ACC shall work towards accomplishing the aforesaid tasks
2. Largely, the portfolios for the advisors will be:

Advisor	Portfolio
Dr T K Mukherjee, Sci-G	infrastructure and maintenance including works and services
Smt. Deeksha Bist, Sci G	Print production comprising Printing, Production, Arts & Graphics, DTP and Computer Facility
Dr. KY Kawathekar, Sci G	Knowledge Management—RC, Annual Report, Archives, etc.
Dr. KK Kakkar, Sci G	Human Resource—Deputations, QHS, internship, etc
Dr Sunita Garg, Sci G	Biodiversity/Bioresources

Reporting/Reviewing officers may be changed wherever necessary, as per the changes after ACC coming into existence, within the specified CSIR directives and with the approval of the competent authority.

3. With respect to the approved posts of 29, the Director, depending upon the need, may reallocate/redistribute the fresh recruits in the interest of the institute once they are in.
4. On biodiversity, NISCAIR need to explore the possibilities or revive its earlier attempts to work for a viable project for 12th plan. Dr Sunita Garg shall have a core team and work up on to expedite the process.
5. Archiving activity shall go as a NISCAIR Diamond Jubilee Activity under the committee constituted under the chairmanship of Shri AK Chawla.

6. Interns demands from SV Marg campus shall be routed through single channel (proposal to be made by Shri. A K Chawla) for approval of the competent authority.
7. NISCAIR need to come up with new and innovative ideas for its healthy future. Staff may also form small teams cutting across different disciplines, and present the idea as a team effort. Dr Kawathekar, Advisor, KM shall work on the issue.
8. NISCAIR to explore the possibility of initiating a dedicated TV channel and electronic media studio to popularise science. Shri A K Chawla has been entrusted with this responsibility. He shall identify resource persons, and come up with a complete proposal.
9. Financial support to new innovative in-house projects at smaller scale shall be met from LRF after necessary scrutiny and approval of the competent authority to encourage scientific and technical staff to take up research work. Amount to the tune of 30 % of the accrued LRF from the previous year shall be earmarked for the purpose. However, this decision shall be implemented after obtaining ratification by NISCAIR RC.
10. Requests for permission to attend conferences/workshops, where there is no financial implication for NISCAIR, can be sent to the competent authority directly with a copy marked to Chairman, T & N committee for information.
11. As partial change of the OM No.Dir/10-01 dated 26 February 2010 on the constitution of the Apex Coordination Committee (ACC), Dr R K Verma, Scientist F will be the permanent invitee in place of Shri AK Chawla. In the absence of Dr Verma, Ms. V V Lakshmi, Scientist F will attend ACC meeting in the capacity of the permanent invitee.

This has been issued with the approval of the Director.

(R S JAYASOMU)
Scientist
Director Office

Copy to:-

1. COA/FAO for information
2. All divisional/sectional Heads
3. Notice board