

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
AND INFORMATION RESOURCES
DR. K.S. KRISHNAN MARG, NEW DELHI-110012
&
14, SATSANG VIHAR MARG, NEW DELHI-110067**

No.Adv/salary/bill /16

25.11.2016

OFFICE MEMORANDUM

In pursuance of CSIR Letter No.5-1(17)/2008-PD dated 23.11.2016 regarding advance salary for the month of November, 2016, it has been decided by the Govt. of India, Ministry of Finance vide their letter No.25(30)/E/E-Coord/2016 dated 17th November, 2016, salary advance of Rs.10,000/- to be paid in advance to the Non-Gazetted employees of Central Government.

Further, employees who do not wish to receive the cash pay out of the part-salary advance amounting to Rs.10,000/- (Rupees ten thousand only) may give their option in the enclosed proforma to their respective Drawing & Disbursing Officer by 25.11.2016.



(D.K. Salone)

Drawing & Disbursing Officer

Copy to:

1. All the Non-Gazetted employees
2. F&AO
3. S.O.(Bill)
4. PS to Director
5. PS to COA
6. All Notice Board(s) - Both the locations
- ✓ 7. Head -IT- for uploading on NISCAIR Website