

NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
& INFORMATION RESOURCES
Dr. K.S.Krishnan Marg, New Delhi-110012
14,Satsang ViharMarg,New Delhi 110067

No.3(30)/Gr.IV/2015-R&A

Date: 04/10/2019

OFFICE MEMORANDUM

In pursuance of offer letter of even no. 02/08/2019 and appointment letter of even no. dated 01/10/2019, Dr. Arvind Meena has joined his duties to the post of Scientist in Pay Matrix – Rs. 67700 - 208700; Pay Level – 11 at CSIR-NISCAIR on 01/10/2019 (FN). He has been posted in Natural Resources & Outreach Division. He will be on probation for a period of one year from the date of his joining to the post.



(Veena Jain)

Controller of Administration

Dr. Arvind Meena,
Scientist

Copy to:

1. PS to Director, NISCAIR
2. Establishment Section; with original dossier containing application form, Offer Letter, Offer of Appointment, Medical Fitness Certificate & Police Verification.
3. Dealing Assistant, RGIS, CGHS, Roster and APAR
4. Bill Section
5. Finance & Accounts Section
6. All HoDs
7. General Section
- ✓ 8. IT Division for uploading on intranet