

**National Institute of Science Communication & Information Resources**  
**Dr. K.S. Krishnan Marg, New Delhi- 110012**  
**14 Satsang Vihar Marg, New Delhi- 110067**

No.8/7/G/2015-16

July 16, 2015

**OFFICE MEMORANDUM**

The Acting Director, NISCAIR, on the recommendations of the Chairperson, Space allotment Committee for Pusa Campus, has been pleased to approve the following allotment for the Rooms/Cabins of the newly renovated Periodical Division based on the seniority of the Periodical staff :

<b>S.No.</b>	<b>Room/Cabin</b>	<b>Allottee</b>
1.	Room No. 117	Mrs. Kamlesh Arora, Sr. Principal Sci
2.	Room No. 116	Dr. R.S.Beniwal, -do-
3.	Room No. 115	Mrs. Neelu Srivastava, -do-
4.	Room No. 114	Dr. K.P.Singh, -do-
5.	Cabin A2	Ms. Geeta Mahadevan, Principal sci.
6.	Cabin A3	Dr.Sanjay Sengupta, -do-
7.	Cabin A4	Dr. N. Majumdar, -do-
8.	Cabin A5	Sh. S.D.Nair, PTO
9.	Cabin A6	Dr.Vijayalakshmi Asthana, Sci.
10.	Cabin A7	Mrs. Manju Chaudhary, STO
11.	Cabin A8	Mrs. Pramila Majumdar, Sci

Further, Room No. 109 has already been allotted to PME Division vide O.M.No.8(7)/Gen/2015 dated 11/05/2015. The reshuffling of cabins is allowed by mutual consent.

  
(Neepa Seth)  
Section Officer

Copy to:

1. All concerned
2. Head, Periodical Division (Phy. Sci)
3. Head, Periodical Division (Chem. Sci)
4. Head, IT -for posting of O.M. on NISCAIR website
5. Rajbhasha Unit for Hindi translation
6. PS to Director
7. PS to AO