

**CSIR-NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
AND INFORMATION RESOURCES
DR. K.S.KRISHNAN MARG, NEW DELHI-110012**

No. MS/3/4/(185)/2014-15

9th October 2014
(2nd Reminder)

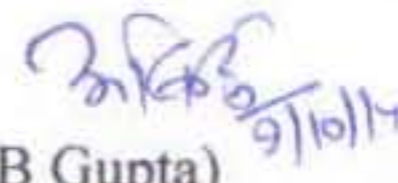
OFFICE MEMORANDUM

Subject: 100 % Internal Physical Verification of Assets/Non-Consumable items for the year 2014.

A reminder was issued with reference to OM of even number Dt. 03/09/2014 on 16/09/2014 .It is to be mentioned that even after the reminder Stores Section (Pusa) has still not received confirmation report from all the individuals and HoDs of having carried out 100% physical verification of Assets/Non-Consumable items.

All the concerned individuals and HoDs are requested to submit the confirmation report to Stores Section (Pusa) as soon as possible for further transmission to CSIR-HQ.

This may please be treated as most urgent.


(A.B Gupta)
S.O. (S & P)

To:

1. All HoDs
2. COA
3. FAO
4. All Sectional Incharge
5. PS to Director
6. Head IT- With a request to host on CSIR-NISCAIR Website.