

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
& INFORMATION RESOURCES
Dr. K.S.Krishnan Marg, New Delhi-110012
14,Satsang Vihar Marg, New Delhi-110 067**

No. 4/6/2014-R&A

20th October, 2014


OFFICE MEMORANDUM

Kind attention of HODs/ Project Leaders is invited to CSIR letter no. 41(43)/2004-IA dated 30/09/2014 available on CSIR website.

The contents are once again reiterated for strict compliance of all. Monitoring of expenditure of all such cases is the responsibility of Finance and Accounts Head of the concerned Lab./ Instt.

HODs/ Project Leaders to monitor payment of salary/ allowances etc. to those employed in the projects and shall not submit any receipt of payment to Administration/ DDO in excess of available budget (in anticipation of funds from funding agencies)

This issues with the approval of Acting Director, CSIR-NISCAIR.


(SIMESH VERMA)
21/10/14
CONTROLLER OF ADMINISTRATION

Copy to:-

1. All HOD's
2. All Project Leaders
3. Notice Board both location
4. PS to Acting Director, CSIR-NISCAIR
5. Head IT for uploading on NISCAIR website