## NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND INFORMATION RESOURCES

## Dr K S Krishnan Marg, New Delhi 110 012

No.Dir/10-01

26 February 2010

## OFFICE MEMORANDUM

An Apex Coordination Committee (ACC) is constituted as below and will start functioning from the morning of 01 March 2010:

Director, NISCAIR

Dr T K Mukherjee, Sc G and Adviser (Infrastructure and Works & Services)

Smt Deeksha Bisht, Sc G and Adviser (Print Production)

Dr K Y Kavathekar, Sc G and Adviser (Knowledge Management)

Dr K K Kakkar, Sc G and Adviser (Human Resources)

Dr Sunita Garg, Sc G and Adviser (Biodiversity Wealth of India)

ACC will meet every two weeks, in the Committee Room, Pusa Campus, at 10.00am in the morning of the 2<sup>nd</sup> and 4<sup>th</sup> Fridays of the month. In case the Director is absent, ACC will be chaired by the Seniormost scientist. Shri R S Jayasomu, Scientist, will draft the minutes of the ACC meetings. Shri A K Chawla, will be a Permanent Invitee to the meetings of the Committee.

Gangan Prathap
Director

## Copies to:

- 1. All concerned
- 2. All Group Heads
- 3. Controller of Administration
- 4. F&AO
- 5. All Notice Boards