

NATIONAL INSTITUTE OF SCIENCE COMMUNICATION & POLICY RESEARCH (NIScPR)
Dr. K.S.Krishnan Marg, New Delhi-110012
14, Satsang ViharMarg, New Delhi 110067

No. NIScPR/MC(1)/AO/2021


November 3, 2021

OFFICE MEMORANDUM

The 1st meeting of the Management Council of CSIR-NIScPR is scheduled to be held on 15.11.2021 at 11.00 A.M. on MS Teams online/Offline mode platform. Agenda items, if any, may kindly be sent to the office of the undersigned duly approved by the Competent Authority latest by 10.11.2021 (soft copy of Agenda Items may be sent to the email address coa@niscpr.res.in). In case there is any financial implication, the item may be got concurred from Finance & Accounts Section.

This is further notified that as per the provision of CSIR-Bye Laws the MC would broadly consider the following matter in its meeting:-

- 1) To administer and manage the affairs and environs of the laboratory.
- 2) To write off irrecoverable monetary losses and Stores within the limits prescribed by CSIR.
- 3) To recommend the resource allocation for R& D activities/facilities of Labs/Instt.
- 4) To monitor the progress of R&D and other activities of the Labs./Instt.
- 5) To recommend devolution of powers to the Project Leaders for the proper implementation of the projects/activities.
- 6) To approve contract R&D, consultancy projects and licensing of IPR beyond the powers of Director.
- 7) To consider the annual report of the National Laboratory.
- 8) To constitute selection committees and assessment committees for all Technical staff.
- 9) Any other matter, as may be referred by the Director-General.


(PANKAJ GOSWAMI)
Administrative Officer &
Member Secretary, MC

Copy to :-

1. PPS to Director
2. All the MC Members
3. Head, PME
4. All HODs/ Project Leaders
5. S.O. (E-I)
6. S.O. (E-II)
7. All Notice boards
8. In-charge, IT with the request to please place the present O.M. on NISTADS/NISCAIR website
9. Hindi Unit with the request to translate this O.M. into Hindi