



CSIR-National Institute of Science Communication &
Information Resources

Stores and Purchase Section

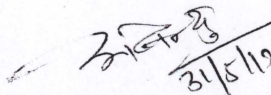
No. NISCAIR/EQPT/PUR/19-20

31.05.2019

Sub: Submission of Purchase Indents

In order to make smooth and timely procurement for the current financial year, it is necessary that the requirements by the respective user scientist/ officer are raised immediately.

Therefore, all the employees of CSIR-NISCAIR are requested to submit their requirements on purchase indents from under capital budget head P-50(including IT equipment, office equipment) through their HoDs to Purchase Section latest by 14.06.2019.


(Amiya Bindu Gupta)
Section Officer (S&P)

To

- 1) All HoDs
- 2) PS to Director
- 3) Head IT- with a request to host this circular on CSIR-NISCAIR website.