

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND INFORMATION RESOURCES
DR. K.S. KRISHNAN MARG NEW DELHI – 110012**

No. 1(57)/2003-vig.

12th November, 2012

OFFICE MEMORANDUM

In pursuance of the instructions issued by the Govt. of India vide DOPT OM No. 11013 3/2009-Estt(A) dated 21.7.2009 and endorsement thereof vide CSIR letter No. 15-6 (82)/98-O&M dated 19.09.2009, Director, NISCAIR has been pleased to constitute the following committee for redressal of complaints made by a woman employee regarding her sexual harassment by a co-employee of NISCAIR:

| | | |
|-----|---|-----------------|
| 1. | Mrs. Poonam Bhatt, Scientist | Chairperson |
| 2. | Sh. Gauhar Raza, Scientist | Member |
| 3. | Mrs. Rekha Mittal, Scientist | Member |
| 4. | Mrs. Neelu Srivastava, Scientist | Member |
| 5. | Sh. Mukesh Pund, Scientist | Member |
| 6. | Dr. Vijayalakshmi, Scientist | Member |
| 7. | Mrs. Usha Menon (Jodo Gyan, N. Delhi) | Member |
| 8. | Dr. Madhavi Raguraman, Scientist (NISTADS) | Member |
| 9. | Dr. Nirmala Majumdar, Scientist | Member |
| 10. | Mrs. Simesh Verma, Controller of Administration | Member |
| 11. | Section Officer (Establishment) | Member-Convener |

DoPT OM dated 21.07.2009 has also provides that sexual harassment shall include such unwelcome sexually determined behaviour, whether directly or otherwise, as:

- a) Physical contact and advances;
- b) Demand or request for sexual favours;
- c) Sexually coloured remarks;
- d) Showing pornography; or
- e) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

In accordance with the instructions issued by GoI vide DoPT OM dated 03.08.2009, it is desirable for the above committee to meet once in a quarter, even if there is no live case and review preparedness to fulfill all requirements of the Vishakha judgment.

The tenure of the Committee shall be for a period of two years from the date of issue of this OM.



(R.P. Sharma)
Sr. Controller of Administration

Copy to:

1. Chairperson and all Members of the Committee
2. All HODs of NISCAIR with the request to bring this to the notice of all staff working under them.
3. PA to Director
4. PS - PA to Sr. CoA / CoA/AO
5. H/IT with the request to host this OM on NISCAIR's website
6. Notice Boards (at both locations)