

NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND INFORMATION RESOURCES
DR. K.S. KRISHNAN MARG NEW DELHI – 110012

No. 1(214)/2020-Vig.

13th November, 2020

OFFICE MEMORANDUM

In pursuance of the instructions issued by the Govt. of India vide Gazette of India notified by Ministry of Women and child development dated 9.12.2013, Director, NISCAIR has been pleased to reconstitute the Internal committee for redressal of complaints made by a woman employee regarding sexual harassment at CSIR-NISCAIR:

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|--|-----------------|
| 1. Ms. Neelu Srivastava, Sr. Principal Scientist | Chairperson |
| 2. Dr. Charu Lata, Senior Scientist | Member |
| 3. Ms. Neeru Vijan, Principal Technical Officer | Member |
| 4. Dr. Prasanna Kumari, Scientist | Member |
| 5. Ms. Shabnam Khan, (Mewat Development Society) | External Member |
| 6. F&A.O | Member-Convener |

The Gazette of India notified vide dated 9.12.2013 provides that sexual harassment shall include such unwelcome sexually determined behaviour, whether directly or otherwise, as:

- Physical contact and advances;
- Demand or request for sexual favours;
- Sexually coloured remarks;
- Showing pornography; or
- Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

In accordance with the instructions issued by GoI, it is desirable for the above committee to meet once in a quarter, even if there is no live case and review preparedness to fulfill all requirements of the Vishakha judgment. Member of NGO shall be paid suitable Honorarium and TA as per CSIR Rules.

Ms. Charu Verma (Chairperson of the previous committee) may hand over the documents related to the present case of the new committee in a sealed envelope. The new committee is free to take decision whether they desire to take the pending complaint as afresh or consider the previous proceedings too. The tenure of the Committee shall be for a period of two years from the date of issue of this OM.



(Veena Jain)
Controller of Administration

13-11-2020

Copy to:

- Chairperson and all Members of the Committee
- Chairperson and all Members of Previous Committee
- All HODs of NISCAIR with the request to bring this to the notice of all staff working under them.
- PS to Director
- PA to COA
- Head IT with the request to host this OM on NISCAIR's website
- Notice Boards (at both locations)