

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
AND INFORMATION RESOURCES
DR. K.S.KRISHNAN MARG, NEW DELHI-110012**

No. 3/Committ/6/2010-R&A

12th Augsut 2010

OFFICE MEMORANDUM

In continuationj of this office memorandum of even number dated 7/5/2010 and 14/6/2010, this O.M is issued to consolidate the recruitment mechanism for Fresh Recruitment, Research Interns, Deputation and QHS at the two locations of NISCAIR as per the approval of Competent Authority. Dr. K.K. Kakkar Sciencist 'G' will look after the entire work of Human Resource of the Institute in addition to his present duties/responsibilities, the following Officers/Scientists to assist Dr. Kakkar , Advisor (H.R) for activities as mentioned below. This O.M supersedes the above said OMs:-

I For Fresh Recruitments

S.No.	Name of the Officers & Designation
1	Dr. H.B. Singh, Scientist 'F'
2	Dr. R.S. Beniwal, Scientist EII

II For Research Interns

	For Pusa Campus	For S.V. Marg
S.No.	Name of the Officers & Designation	Name of the Officers & Designation
1.	Dr. V.V. Agadi, Scientist 'F'	Shri A.K. Chawla, Scientist 'F'
2.	Dr. Rajiv Gupta, Scientist 'F'	Mrs. Nishy P, Scientist- EII
3.	Mrs. Rekha Mittal, Scientist 'F'	Shri G. Mahesh, Scientist -EII
Distribution of total of 30 Interns: Pusa Campus 15; S.V.Marg 10; Director's discretion :5		

III For deputation /QHS

S.No.	Name of the Officers & Designation
1	Shri Rajiv Mathur, Scientist 'F'

- ❖ Requirement gathering, calling for the applications, induction and distribution of the interns shall be decided through a mechanism to be adopted independently by respective campuses, through it may be coordinated between the two campuses for technical purposes.
- ❖ All requirements at S.V. Marg campus for QHS, Deputation and Trainees shall be routed through single channel of the above proposed committee for Research interns.

For



Controller of Administration

Copy to:-

1. Officers/Scientist concerned
2. P.S to Director
3. All Divisiional/ Sectional Heads of NISCAIR for information
4. Notice Board (Pusa & S.V. Marg Campuses)
5. Head/IT with the request to host this O.M on NISCAIR's website
6. Office copy