

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद
COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH
अनुसंधान भवन, 2 रफी मार्ग, नई दिल्ली-110001
Anusandhan Bhawan, 2, Rafi Marg, New Delhi-110001



No. 5-1(17)/2009-PD

Dated 29th January, 2010

From

2/2/10

संयुक्त सचिव (प्रशासन)

Joint Secretary (Admn.)

To,

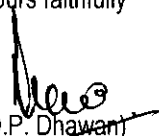
The Directors/Heads of all
National Labs./Instts. of CSIR

Sir,

I am directed to forward herewith the following Office Memorandum issued by Government of India for information, guidance and compliance:-

| S. No. | Govt. of India, OM No. & date. | Subject |
|--------|--|---|
| 1. | DoPT OM No. 13/9/2009-Estt (Pay-I) dated 21.10.2009. | Fixation of pay in case of employees who seek transfer to a lower post under FR 15(a)- clarification regarding. |
| 2. | DoPT OM No. 31011/3/2009-Estt.(A) dated 28th Oct.,2009. | Use of own car/hired taxi on LTC journey on account of physical handicap. |
| 3. | Dept. of Pension & Pensioners' Welfare OM No. 28/30/2004-P&PW(B) dated 28th October, 2009. | Mobility of personnel amongst Central/State & Autonomous Bodies while working under Pensionable establishments-regarding. |
| 4. | DoPT circular No. 39016/2(s)/2009-Estt.(B) dated 12th Nov.,2009. | Introduction of additional column in the application format- relating to minority community. |
| 5. | DoPT OM No. 12011/16/2009-(Allowance) dated 13th Nov.,2009. | Children Education Allowance/Hostel Subsidy- Clarification. |
| 6. | DoPT OM No. 14028/3/2008-Estt.(L) dated 16th Nov.,2009. | Recommendations of the Sixth Central Pay Commission relating to encashment of leave in respect of Central Government employees. |
| 7. | DoPT OM No. 12011/03/2008-Estt. (Allowances) dated 23rd Nov.,2009. | Clarification on Children Education Allowance |
| 8. | DoPT OM No. 14028/2/2009-Estt.(L) dated 24th Nov.,2009. | Encashment of earned leave along with LTC- Clarification. |
| 9. | DoPT OM No. 31011/6/2002-Estt.(A) dated 2nd Dec.,2009. | LTC to Central Government Employees- Travel by tour packages operated by IRCTC. |

Yours faithfully


(O.P. Dhawan)
Under Secretary

Encl: As above.

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-2-

Copy to:

1. Sr. COA/COA/AO of all Labs/Instts.,
2. Sr. Dy. FA/Dy. FA/F&AO of all Labs./Instts.
3. PS to DG, CSIR
4. PS to JS (Admn.)
5. PA to FA, CSIR
6. PA to CVO, CSIR
7. Legal Adviser, CSIR
8. Under Secretary (CO)/Deputy Secretary (Complex)
9. Head, URDIP/IPMD/HRDC/PPD/ISTAD/NMITLI/USD/HRDG.
10. All Dy. Secretaries/Under Secretaries in CSIR Hqrs. & CSIR Complex
11. Head, RAB, CSIR Complex, Pusa, New Delhi
12. Head, IT Division with the request to make this circular available on the website.

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F.No. 13/9/2009-Estt(Pay-I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
Estt(Pay-I) Section

North Block,
New Delhi, dated the 21st October, 2009
21.10.09

OFFICE MEMORANDUM

Subject: Fixation of pay in case of employees who seek transfer to a lower post under FR 15(a) – clarification regarding.

The undersigned is directed to refer to instructions issued vide this Department's OM NO. 16/6/2001-Estt(Pay-I) dated 14.2.2006 on the above subject. It was clarified therein that on transfer to the lower post/scale under FR 15(a), the pay of a Government servant holding a post on regular basis will be fixed at a stage equal to the pay drawn by him in the higher grade. If no such stage is available, the pay will be fixed at the stage next below the pay drawn by him in the higher post and the difference may be granted as personal pay to be absorbed in future increments. If the maximum of the pay scale of the lower post is less than the pay drawn by him in the higher post, his pay may be restricted to the maximum under FR 22(a)(a)(3).

2. Consequent upon implementation of the revised pay structure comprising grade pays and running Pay Bands, w.e.f. 1.1.2006 in cases of appointment of Government servants to posts carrying lower Grade Pay under FR 15(a) on their own request, the pay in the pay band of the Government servant will be fixed at a stage equal to the pay in the pay band drawn by him prior to his appointment against the lower post. However, he will be granted grade pay of lower post. Further, in all cases, he will continue to draw his increments based on his pay in the pay band +grade pay (lower).
3. Where transfer to a lower post is made subject to certain terms and conditions then the pay may be fixed according to such terms and conditions.
4. In so far as persons serving in the Indian Audit & Accounts Department are concerned, these orders issue after consultation with the Comptroller & Auditor General of India.
5. This order takes effect from 1.1.2006.
6. Hindi version follows.


(B.K. Mukhopadhyay)
Director (Pay)

To

All Ministries and Departments of the Government of India (as per standard mailing list).

2. NIC may upload the OM on the website of this Department in the What's New Column.

(4)

F.No. 31011/ 3 /2009- Estt.(A)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

New Delhi, the 28th October, 2009

OFFICE MEMORANDUM

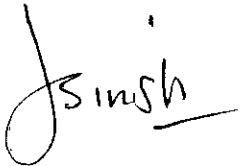
Subject:- Use of own car/hired taxi on LTC journey on account of physical handicap.

The undersigned is directed to refer to this Department's O.M. No. 31011/4/2008-Estt.(A) dated 23.9.2008 in which it was stipulated that LTC facility shall be admissible only in respect of journeys performed in vehicles operated by the Government or any corporation in the public sector run by the Central or State Government or a local body.

2. Instances have come to notice where Government servants on account of physical handicap/disability of self or dependant family members are unable to perform the LTC journey by the authorized modes of transport and are compelled to undertake the journey by own car or private taxi. Representations are being received to allow reimbursement in such cases. Matter has been examined in consultation with the Ministry of Finance, Department of Expenditure and it has been decided in relaxation of LTC Rules to authorize the Head of Department to allow use of own/hired taxi for LTC journey on account of disability of the Government servant or dependent family member after obtaining following papers/conditions to avoid misuse of such relaxation:-

- (i) Medical Certificate from competent authority.
- (ii) Undertaking from Government servant that journey in authorized mode is not feasible and he actually travelled by own car/hired taxi.
- (iii) such claim should not be more than journey performed by the entitled class by rail/air by the shortest route.

3. Hindi version will follow.



(Smt. Raj Bala Singh)
Under Secretary to the Govt. of India
* Tel: 2309 2313

To

All Ministries/Departments of the Government of India (with usual number of copies)

Copy to:

1. President's Secretariat, Rashtrapathi Bhavan, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. Prime Minister's Office, South Block, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Comptroller and Auditor General of India, New Delhi.
6. Central Vigilance Commission, New Delhi
7. Union Public Service Commission, New Delhi.
8. Staff Selection Commission, New Delhi.

(5)

No. 28/30/2004-P&PW (B)
Ministry of Personnel, Public Grievances and Pension
Department of Pension and Pensioners' Welfare

Lok Nayak Bhavan, Khan Market
New Delhi-110003
Dated, the 28th October, 2009

OFFICE MEMORANDUM

Subject: - Mobility of personnel amongst Central /State & Autonomous Bodies while working under Pensionable establishments - regarding.

.....

The undersigned is directed to say that while introducing the New Pension Scheme from 1/1/2004, amendments to various existing rules including Rule 2 of the CCS (Pension) Rules, 1972 were made whereby these rules became inapplicable to those appointed to Central Govt. Services and posts from 1/1/2004. Also the new and changed position obtaining on mobility of personnel between Central Government departments; between Central and State Governments ; and between Govt. departments and autonomous bodies on technical resignation from 1/1/2004 under these rules were clarified vide OM of even number dated 26/7/2005.

2. The position has been further reviewed by the Government of India and it has been decided to continue mobility of Govt. servants/Autonomous body employees appointed on or before 31.12.03 and who were governed under the old non-contributory Pension scheme of their respective Governments/organizations in order to provide for the continuance of Pensionary benefits based on combined service in accordance with the CCS (Pension) Rules, 1972 as under:-

- a. between the Central Govt. departments covered under CCS (Pension) Rules, 1972; and Railway Pension Rules, 1993 or other similar non-contributory pensionable establishments of Central Govt. covered by old Pension Rules other than CCS (Pension) Rules, 1972 ;
- b. between State and Central Govt provided the employees were appointed in the State Govt (s) on or before 31.12.2003 and covered under old pension scheme similar to CCS (Pension) Rules, 1972;
- c. the pre-existing arrangement of mobility between State/Central Autonomous Body to Central/State Govt. and between autonomous bodies that were governed by old pension schemes in force upto 31/12/2003 vide No 28/10/84-P&PW dated 7/2/1986 and OM. No 28/10/84-Pension unit dated 29/8/1984 stand restored although those under CPF etc. will not be allowed entry into the old pension scheme on appointments from 1/1/2004.

3. These instructions modify/supersede provisions in the OM of even number dated 26/7/2005 to the extent as indicated above and take effect from 1.1.2004.



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4. This issues with the concurrence of Department of Expenditure vide their UO No. 335/EV/2009 dt 5/10/2009 and in consultation with C&AG vide their U.O. No.93-audit (Rules)/28-2009 dated 09-10-2009.


(Raj Singh)
Director

To

1. All Central Govt. Ministries/ Departments.
2. Chief Secretaries of all State Governments/UTs
3. Accountant Generals in the States and UTs
4. Department of Expenditure, Ministry of Finance, North Block, New Delhi
5. C&AG, Bahadur Shah Zafar Marg, New Delhi.
6. Ministry of Railways, Railway Board, for information, New Delhi.
7. Department of Financial Services, Jeevan Deep Building, Parliament Street, N.Delhi
8. CGA, Department of Expenditure, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
9. NIC for posting on the website of this department pensionersportal.gov.in .


(Raj Singh)
Director

7

No. 39016/2(s)/2009-Estt.(B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi,
Dated the 12th November, 2009

To

The Secretary,
Union Public Service Commission,
Shahjahan Road,
New Delhi - 110011.

Shri S.K. Lohani,
Member,
Staff Selection Commission,
Department of Personnel & Training,
Block No. 12, CGO Complex,
New Delhi - 110003.


Subject: Introduction of additional column in the application format

Sir,

The Committee of Secretaries (CoS), while reviewing the progress of implementation of the Prime Minister's new 15 Point Programme for Welfare of Minorities in relation to special consideration for minority communities in terms of this Department's O.M. No. 39016/7(S)/2006-Estt.(B) dated 8.1.2007, had recommended that the DoP&T would examine the issue of sharing the religion details of the staff recruited through the SSC etc. so as to facilitate correct representation of minority coverage in total recruitments.

2. The matter has been examined and it has been decided that the UPSC and SSC may introduce a new column in the application forms asking the candidates to indicate whether they belong to one of the minority communities notified by the Government, namely, Muslims; Christians; Sikhs; Budhists; or Zoroastrians (Parsis). The UPSC/SSC will indicate to the Ministries/Departments from where indents had been received by them for making recruitment, the number of minority community candidates selected by them while forwarding the dossiers of the selected candidates.

Yours faithfully,


(Suneel K. Arora)

Under Secretary to the Government of India

(8)

No.12011/16/2009-(Allowance)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

New Delhi, the 13th November, 2009

Office Memorandum

Sub: Children Education Allowance/ Hostel Subsidy - Clarification.

The undersigned is directed to refer to DOP&T OM No.12011/3/2008-Estt. (Allowance) dated 2nd September, 2008 on the above subject and to say that this Department has been receiving various references from Government servants, Ministries/ Departments seeking clarification whether Vidyalaya Vikas Nidhi (VVN) charged by Kendriya Vidyalayas is reimbursable as per items detailed in para 1(e) of the above mentioned OM. The matter has been considered in consultation with Ministry of Finance. It is clarified that Vidyalaya Vikas Nidhi charged by Kendriya Vidyalayas will also form part of para 1(e) of the said OM and can be claimed for reimbursement under the scheme of Children Education Allowance subject to the annual ceiling of Rs.12000 per child. Where Vidyalaya Vikas Nidhi has not been admitted for reimbursement in past cases, the same may now be considered for reimbursement, subject to the other conditions.

This Department has also been receiving references seeking clarification whether Children Education Allowance can be claimed in respect of any two children by Government Servants who have more than two children. It is clarified that Children Education Allowance is admissible for the two eldest surviving children only, except when the number of children exceeds two due to second child birth resulting in multiple births.

2. Hindi version will follow.


(Simmi R. Nakra)
Director

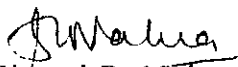
To

All Ministries/Departments of the Govt. of India, etc.
(As per standard mailing list).

12011/16/2009-Estt.(Allowance) dated 13th November, 2009

All Ministries/Departments of the Government of India.

1. Office of the Comptroller & Auditor General of India/Controller General of Accounts, Ministry of Finance.
2. Secretaries to Union Public Service Commission/Supreme Court of India/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./Vice-President's Sectt./Prime Minister's Office/Planning Commission/Central Information Commission.
3. All State Governments and Union Territories.
4. Governors of all States/ Lt. Governors of Union Territories.
5. Secretary, National Council (Staff Side), 13-C, Feroz Shah Road, New Delhi.
6. All Members of the Staff Side of the National Council of JCM/Departmental Council.
7. All Officers/Sections of the Department of Personnel & Training/Department of Pension & Pensioners Welfare.
8. Ministry of Finance, Deptt. of Expenditure, (E.IV) Branch)
9. Official Language Wing (Legislative Deptt.), Bhagwan Das Road, New Delhi.
10. Railway Board, New Delhi.
11. NIC, DOP&T to upload on the website www.persmin.nic.in Allowance.
12. 200 Spare copies.


(Simmi R. Nakra)
Director

.....
New Delhi, the 16th November, 2009.

OFFICE MEMORANDUM

Subject:-Recommendations of the Sixth Central Pay Commission relating to encashment of leave in respect of Central Government employees.

.....

The undersigned is directed to refer to this Department's O.M. of even number dated 25th September, 2008 on the subject mentioned above according to which encashment of leave in respect of central Government employees will be considered both for earned leave and half pay leave subject to overall limit of 300 days and in respect of encashment of half pay leave, no reduction shall be made on account of pension and pension equivalent of other retirement benefits. In case of shortfall in earned leave, no commutation of half pay leave is permissible. The order was made effective from the 1st September, 2008. The matter was reconsidered in this Department in consultation with the Department of Expenditure (Implementation Cell) and it has been decided to modify the date of effect of this Department's O.M of even number dated 25th September, 2008 to 01.01.2006 instead of 01.09.2008 subject to the following conditions:-

- (i) The benefit will be admissible in respect of past cases on receipt of applications to that effect from the pensioners concerned by the Administrative Ministry concerned.
 - (ii) In respect of retirees who have already received encashment of earned leave of maximum limit of 300 days together with encashment of HPL standing at their credit on the date of retirement, such cases need not be reopened. However, such cases in which there was a shortfall in reaching the maximum limit of 300 days can be reopened.
 - (iii) Calculation of cash equivalent in respect of HPL at credit shall be made *mutatis mutandis* in the manner given in this Department's O.M. of even number dated 25.09.2008.
2. In respect of persons serving in the Indian Audit & Accounts Departments, these O.M. issues with the concurrence of the Comptroller and Auditor General of India.
 3. Hindi version is enclosed.



(Zoya C.B.)

Under Secretary to the Govt. of India.

To

All Ministries/Departments of the Govt. of India, etc

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F.No. 14028/3/2008-Estt.(L)

Dated, the 16th November, 2009.

Copy forwarded to:

- (1) Office of the Comptroller & Auditor General of India.
- (2) Office of the Controller General of Accounts, Ministry of Finance.
- (3) Secretaries to Union Public Service Commission/Supreme Court of India/ Election Commission/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./ Vice-President's Sectt./ Prime Minister's Office/ Planning Commission.
- (4) All State Governments and Union Territories.
- (5) Governors of all States/Lt. Governors of all Union Territories.
- (6) Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
- (7) All Members of Staff Side of the National Council of JCM/Departmental Council.
- (8) All Officers/Sections in DOPT/Deptt. of Administrative Reforms & Public Grievances/Department of Pensions & Pensioners Welfare/PESB.
- (9) Ministry of Finance, Department of Expenditure, North Block, New Delhi.
- (10) Department of Expenditure (Implementation Cell), North Block, New Delhi.
- (11) Official Language Wing (Legislative Deptt.), Bhagwan Dass Road, New Delhi.
- (12) Railway Board, Rail Bhavan, New Delhi.
- (13) NIC, DOPT - with the request to upload the O.M. on the website of this Department.
- (14) Spare copies - 50.

* *huse*

(Zoya C.B.)

Under Secretary to the Govt. of India.

भारत सरकार

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

कार्मिक और प्रशिक्षण विभाग

नई दिल्ली, दिनांक 16 नवंबर, 2009

कार्यालय ज्ञापन

विषय : केंद्र सरकार के कर्मचारियों के संबंध में छुट्टी के नकदीकरण के बारे में छठे केन्द्रीय वेतन आयोग की सिफारिशें ।

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अधोहस्ताक्षरी को उपर्युक्त विषय पर इस विभाग के दिनांक 25 सितंबर, 2008 के समसंख्यक कार्यालय ज्ञापन का संदर्भ देने का निदेश हुआ है जिसके अनुसार केन्द्र सरकार के कर्मचारियों के संबंध में छुट्टी के नकदीकरण पर 300 दिन की समय सीमा के अध्यक्षीन अर्जित छुट्टी और अर्द्ध वेतन छुट्टी दोनों के लिए विचार किया जाएगा और अर्द्ध वेतन छुट्टी के नकदीकरण के मामले में अन्य पेंशन और अन्य सेवानिवृत्त प्रसुविधाओं के पेंशन तुल्य में कोई कटौती नहीं की जाएगी । अर्जित छुट्टी में कमी पडने के मामले में अर्द्ध वेतन छुट्टी का कोई भी संशोध्यकरण अनुमत्य नहीं है । यह आदेश 1 सितंबर, 2009 से प्रभावी बनाया गया था । इस मामले पर व्यय विभाग(कार्यान्वयन प्रकोष्ठ) के परामर्श से इस विभाग में विचार किया गया और निम्नलिखित शर्तों के अध्यक्षीन इस विभाग के दिनांक 25 सितंबर, 2008 के समसंख्यक कार्यालय ज्ञापन को प्रभावी बनाने की तिथि को संशोधित करके 1.9.2009 की बजाए 1.1.2006 करने का निर्णय किया गया है :-

- (i) यह लाभ संबंधित प्रशासनिक मंत्रालय द्वारा संबंधित पेंशनभोगी से उस आशय के आवेदन प्राप्त होने के पश्चात पिछले मामलों के संबंध में अनुज्ञेय होगा ।
- (ii) सेवा निवृत्त हुए ऐसे कार्मिकों जिन्होंने अपनी सेवा निवृत्ति की तारीख को अपने खाते में जमा अधिकतम 300 दिन की अर्जित छुट्टी अर्द्ध वेतन छुट्टी का नकदीकरण सहित प्राप्त कर ली हो, उनके मामले दोबारा नहीं खोले जाएंगे । तथापि, ऐसे मामले जिनमें छुट्टियों की संख्या 300 की अधिकतम सीमा से कम थी, वही खोले जा सकते हैं ।
- (iii) खाते में जमा अर्द्ध वेतन छुट्टी के संबंध रोकड़ तुल्य की गणना इस विभाग के दिनांक 25.9.2008 के समसंख्यक कार्यालय ज्ञापन में दिए गए तरीके के अनुसार यथा आवश्यक परिवर्तनों सहित की जाएगी ।

2. जहां तक भारतीय लेखा परीक्षा और लेखा विभाग में कार्यरत व्यक्तियों का संबंध है, यह कार्यालय ज्ञापन भारत के नियंत्रक और महालेखा परीक्षक की सहमति से जारी किया जाता है ।

जोया सी.बी.
(जोया सी.बी.)

अवर सचिव, भारत सरकार

सेवा में,

भारत सरकार के सभी मंत्रालय/विभाग

प्रतिलिपि निम्नलिखित को भी प्रेषित :

1. भारत के नियंत्रक और महालेखा परीक्षक का कार्यालय ।
2. महालेखा नियंत्रक का कार्यालय, वित्त मंत्रालय ।
3. संघ लोक सेवा आयोग/भारत का उच्चतम न्यायालय/निर्वाचन आयोग/लोक सभा सचिवालय/राज्य सभा सचिवालय/मंत्रिमण्डल सचिवालय/केन्द्रीय सतर्कता आयोग/राष्ट्रपति सचिवालय/उप राष्ट्रपति सचिवालय/प्रधानमंत्री कार्यालय/योजना आयोग के सचिव ।
4. सभी राज्य सरकारें और संघ राज्य क्षेत्र ।
5. सभी राज्यों के राज्यपाल/सभी संघ राज्य क्षेत्रों के उप राज्यपाल ।
6. सचिव, राष्ट्रीय परिषद् जेसीएम (कर्मचारी पक्ष) 13 सी, फिरोजशाह रोड, नई दिल्ली ।
7. जेसीएम की राष्ट्रीय परिषद्/विभागीय परिषद् के कर्मचारी पक्ष के सभी सदस्य ।
8. कार्मिक और प्रशिक्षण विभाग/प्रशासनिक सुधार और लोक शिकायत विभाग/पेंशन और पेंशनभोगी कल्याण विभाग/लोक उद्यम चयन बोर्ड के सभी अधिकारी और अनुभाग ।
9. वित्त मंत्रालय व्यय विभाग, नॉर्थ ब्लॉक, नई दिल्ली ।
10. व्यय विभाग(कार्यान्वयन प्रकोष्ठ), नॉर्थ ब्लॉक, नई दिल्ली ।
11. राजभाषा स्कंध विधायी विभाग, भगवान दास रोड, नई दिल्ली ।
12. रेलवे बोर्ड, रेल भवन, नई दिल्ली ।
13. एनआईसी, कार्मिक और प्रशिक्षण विभाग को इस अनुरोध के साथ कि वे इस कार्यालय ज्ञापन को अपनी वेबसाइट पर डाल दें ।
14. अतिरिक्त प्रतियां 50

जोया सी.बी.
(जोया सी.बी.)

भारत सरकार के अवर सचिव

(14)

No. 12011/03/2008-Estt.(Allowances)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

New Delhi, the 23rd November, 2009

OFFICE MEMORANDUM

Subject: Clarification on Children Education Allowance

The undersigned is directed to refer to DOP&T O.M. of even No. dated 2.9.2008 on the above subject. Para 1(c) of the said O.M. says

“Reimbursement will be applicable for expenditure on the education of school going children only i.e. for children from classes nursery to twelfth including classes eleventh and twelfth held by junior colleges or schools affiliated to Universities or Board of Education”.

Various clarifications are being sought with regard to the definition of ‘nursery’ as the same is being called by different names in different institutions. This matter was considered in consultation with Ministry of Finance. It is clarified that ‘classes nursery to twelfth’ will include classes I to XII + 2 classes prior to class I irrespective of the nomenclature.

It is further clarified that in respect of schools/institutions at nursery, primary and middle level not affiliated to any Board of education, the reimbursement under the Scheme may be allowed for the children studying in a recognized school/institution. Recognized school/institution in this regard means a Govt. school or any educational institution whether in receipt of Govt. aid or not, recognized by the Central or State Govt. or Union Territory Administration or by University or a recognized educational authority having jurisdiction over the area where the Institution is situated.

Hindi version will follow.

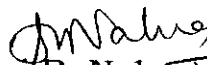

(Simmi R. Nakra
Directo

To

All Ministries/Departments of the Govt. of India etc.
(As per standard mailing list).

Copy forwarded to:-

- (1) Office of the Comptroller & Auditor General of India.
- (2) Office of the Controller General of Accounts, Ministry of Finance.
- (3) Secretaries to Union Public Service Commission/Supreme Court of India/Election Commission/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./ Vice-President's Sectt./ Prime Minister's Office/ Planning Commission.
- (4) All State Governments and Union Territories.
- (5) Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road, New Delhi.
- (6) All Members of Staff Side of the National Council of JCM/Departmental Council.
- (7) All Officers/Sections of DOPT/Deptt. of Administrative Reforms & Public Grievances/ Department of Pensions & Pensioners Welfarc/PESB.
- (8) Official Language Wing (Legislative Deptt.), Bhagwan Dass Road, New Delhi.
- (9) Railway Board, New Delhi.
- (10) NIC, DOPT - With the request to upload the O.M. on the website.
- (11) 50 spare copies.


(Simmi R. Nakra)
Director

No.14028/2/2009-Estt.(L)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

New Delhi, dated the 24th November, 2009.

OFFICE MEMORANDUM

Sub: Encashment of earned leave alongwith LTC –Clarification

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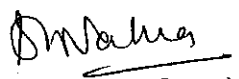
The undersigned is directed to refer to DOP&T O.M.No.31011/4/2008-Estt.(A), dated 23rd September, 2008 allowing encashment of earned leave alongwith LTC and to say that various references are being received from Ministries/Departments with regard to the applicability of Rule 38-A of the CCS (Leave) Rules, 1972 to the Central Govt. employees. In this regard it is clarified that

(1) Central Govt. employees governed by CCS (Leave) Rules, 1972 who are entitled to LTC but opt for the facility of LTC provided to their spouses employed in PSUs/Corporation/Autonomous Bodies etc. and

(2) Central Govt. employees governed by CCS (Leave) Rules, 1972 who are otherwise not entitled to LTC, on account of their spouse being employed in Indian Railways/National Airlines who are entitled to privilege passes/concessional tickets

are entitled to leave encashment while availing the LTC facility of their spouse/privilege passes/concessional tickets of their spouse on fulfillment of all the conditions as stipulated in Rule 38-A of the CCS (Leave) Rules, 1972 twice in a four years block of LTC.

2. Hindi version will follow.


(Simmi R. Nakra)
Director

To
All Ministries/Departments of the Govt. of India etc.
(As per standard mailing list.)

(17)

14028/2/2009-Estt.(Leave) dated 20th November, 2009

1. Office of the Comptroller & Auditor General of India/Controller General of Accounts, Ministry of Finance.
2. Secretaries to Union Public Service Commission/Supreme Court of India/Lok Sabha Sectt./Rajya Sabha Sectt./Cabinet Sectt./Central Vigilance Commission/President's Sectt./Vice-President's Sectt./Prime Minister's Office/Planning Commission/Central Information Commission.
3. All State Governments and Union Territories.
4. Governors of all States/ Lt. Governors of Union Territories.
5. Secretary, National Council (Staff Side), 13-C, Feroz Shah Road, New Delhi.
6. All Members of the Staff Side of the National Council of JCM/Departmental Council.
7. All Officers/Sections of the Department of Personnel & Training/Department of Pension & Pensioners Welfare.
8. Ministry of Finance, Deptt. of Expenditure, (E.IV) Branch)
9. Official Language Wing (Legislative Deptt.), Bhagwan Das Road, New Delhi.
10. Railway Board, New Delhi.
11. NIC, DOP&T to upload on the website www.persmin.nic.in<Leave.
12. 200 Spare copies.


(Simmi R. Nakra)
Director

(18)

No. 31011/6/2002-Estt.(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

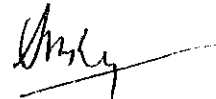
North Block,
New Delhi,
Dated the 2nd December, 2009.

OFFICE MEMORANDUM

Subject : LTC to Central Government Employees – Travel by tour packages operated by IRCTC.

The undersigned is directed to refer to DOP&T O.M. of even number dated 14.3.08, allowing tours by road conducted by the Indian Railway Catering and Tourism Corporation (IRCTC), a Government of India's undertaking under the Min. of Railways for the purpose of reimbursement of LTC by Government servants on the lines of ITDC/STDC and to say that as the IRCTC is also offering tour packages involving air travel in the sectors like Delhi - Leh, Delhi - Srinagar, Jaipur -Goa, Chennai/Calcutta - Port Blair etc., the question of allowing LTC packages of IRCTC, including the component of air travel has been examined in consultation with the Min. of Finance.

2. It has now been decided to allow the re-imburement of air fare along with rail and road fare in the case of LTC journey of Government servants in tours offered by IRCTC for reimbursement under LTC provided the IRCTC indicates and certifies the 3 components separately and booking of tickets is done by IRCTC fully complying with the instructions of Govt. of India issued from time to time in this regard such as journey by Air India under LTC 80 scheme in economy class without package benefits etc.



(P. Prabhakaran)
Deputy Secretary to the Govt. of India

Copy to:-

1. President's Secretariat, Rashtrapati Bhavan, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. Prime Minister's Office, South Block, New Delhi
4. Cabinet Secretariat, New Delhi.
5. Comptroller and Auditor General, New Delhi.
6. Central Vigilance Commission, New Delhi.
7. Union Public Service Commission, New Delhi.
8. Staff Selection Commission.
9. Central Bureau of Investigation.
10. All Union Territory Administrations.

11. Lok Sabha Secretariat/Rajya Sabha Secretariat.
12. All attached and Subordinate Offices of the Min. of Personnel, Public Grievances and Pension.
13. All Officers and Administrative Sections in the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs.
14. Website Section, Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi.
15. Facilitation Centre, Min. of Personnel, Public Grievances and Pensions, North Block, New Delhi – 25 spare copies.
16. 100 spare copies.