

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND
INFORMATION RESOURCES (NISCAIR)**

Dr. K. S. Krishnan Marg, New Delhi – 12

No.3/JRF/2010– R&A

Dated:15.07.2010

OFFICE MEMORANDUM

Sub: Deployment of staff on Department of Industrial Policy and Promotion (DIPP) Exam and Combined CSIR-UGC (NET) Examination duty as “Inspecting Officer” and “Assistant Inspection Officer” - reg.

Ref: CSIR Cx. Letter No.10-2(6)/2010(ii)-E.U-II dated 2nd July, 2010

It is informed that HRDG, CSIR Complex vide their letter under reference has stated that they are conducting DIPP Exam and the JRF (NET) Exam during the month of October, 2010 and December, 2010, respectively. In this regard, they have requested that atleast 15 to 20 officers / employees of NISCAIR having grade pay of Rs.4800/- and above and Grade Pay Rs.4200/- and above are eligible and to be nominated as “Inspecting Officer” and “Assistant Inspecting Officer” respectively for the above said examinations duty.

Accordingly, eligible / willing employees / officers having sound health may send their applications for **the above said Examinations duty as “Inspecting Officer” and “Assistant Inspection Officer”** in the prescribed proforma duly signed by their Divisional Heads to this Section on or before 29th July, 2010 positively. It is advised to the willing officers that before applying for the above said examination duty, they may go through the contents of the HRDG letter under reference and abide themselves with the instructions given therein.


(A.S. Rawat) 15-7-2010

Section Officer

Copy to:

1. Notice Board-Pusa Campus and SV Marg, for information of all concerned
2. PS to Director, NISCAIR
3. PA to CoA, NISCAIR
- ✓ 4. H / IT with the request to host this OM on NISCAIR website
5. Office Copy



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्

मानव संसाधन विकास समूह
सी.एस.आई.आर. कॉम्प्लैक्स, लाईब्रेरी एवेन्यू,
पूसा, नई दिल्ली- 110 012

COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH

Human Resource Development Group
CSIR Complex, Library Avenue,
Pusa. New Delhi-110 012

डॉ. राजेश लूथरा

प्रधान, एच.आर.डी. ग्रुप

Dr. Rajesh Luthra

Head, H.R.D. Group

D.O.NO.10-2(6)/2010(ii)-E.U.-II

2nd July, 2010

Dear Dr. Pratap,

The next Joint CSIR-UGC Test for JRF and Eligibility for Lectureship is scheduled to be held on 19th December, 2010 at about 179 venues of 25 centres spread all over India. The arrangement is to be made for approximately 1,30,000 candidates. As in the past, the Examination Unit require the services of the Officials of the CSIR and its local Laboratories/ Institutes to carry sensitive examination materials to various examination centres and bring them back after the test and also to inspect the examination at their respective centres.

Further, I would like to inform that HRDG, Exam Unit has recently been directed by DG,CSIR to conduct another exam in addition to JRF (NET) for the recruitment of Examiner of Patent and Design for the Office of Controller General of Patents, Design and Trademarks under the Deptt. Of Industrial Policy and Promotion (Ministry of Commerce and Industry, Govt. of India) for which MOU has already been signed. This Exam is likely to be conducted in October, 2010 at 17 CSIR Labs.

I shall be grateful, if you kindly arrange to spare the services of 15 to 20 officers of your Division for both the abovesaid Exams with Grade pay Rs.4800 and above, to act as Inspecting Officer and officers with Grade pay Rs.4200, to act as Assistant Inspecting Officer in the forth coming test. The officers, who would be assigned these duties, will have to be away from the work place for about a week or so. Their assigned centres and travel schedule will be decided by the Examination Unit, CSIR.

It should be made clear to the officials nominated that their deputation in connection with the above job may be made at any of the centre out of 25 centres for JRF//17 centres for DIPP Exam spread all over India. Accordingly, the applications/nominations of the officials having sound health should be forwarded to the Examination Unit. It should further be made clear to the officials that having once volunteered, they will neither be allowed to change their assigned station nor be allowed to withdraw their nomination. Further, in exigencies of situation, they should also be prepared to travel below their entitled class of journey, if confirmed railway tickets of their entitled class of journey are not available on their scheduled date of travel.

A list of officials nominated and their application in original (recommendation duly recorded on each application in the enclosed performa) may kindly be made available to Shri Naresh Pal, Sr. Deputy Secretary (Exam), Examination Unit, CSIR Complex, Library Avenue, Pusa, New Delhi by 30th July, 2010 positively.

As the railway tickets are to be booked 90 days before the date of travel and to ensure timely reservation of Railway Tickets, it is necessary to get the nomination in order to notify the deputation of concerned officials in time.

With kind regards,

S. O. (RQA)
Dr. Gangan Pratap
13/7/2010

Dr. Gangan Pratap,
Director,
National Institute of Science communication and
Information Resources (NISCAIR)
Dr. K.S.Krishnan Marg,
New Delhi-110012.

Sincerely yours.

Rajesh Luthra
(RAJESH LUTHRA)

→ COA
R 05/07

PROFORMA FOR NOMINATION OF
INSPECTING OFFICERS/ASSTT. INSPECTING OFFICERS
JRF/LECTURESHIP EXAMINATION – DECEMBER, 2010 &
DIPP EXAMINATION, OCTOBER, 2010

(To be filled up by the officer desirous to be deputed as IO/AIO)

1. Name :
2. Designation :
3. Educational Qualification :
4. Age :
5. Status of Health :
6. Grade Pay :
7. Present Basic Pay :
8. Date of Superannuation :
9. Name of Office and Division
10. Telephone No. :
11. Station visited in the last three examinations : 1) 2) 3)
12. Residential Address with :
Telephone No
Mobile No.
13. Have you ever withdrawn from exam duty after nomination, if so give reason :

I declare that to the best of my knowledge and belief none of my relation is a candidate for the JRF Examination to be held on 19.12.2010 and DIPP Examination to be held on 31.10.2010.

I also declare that my nomination may be considered for any of the stations or for reserve pool, I will not withdraw myself from Examination duty. In case of canvassing in any form, my candidature may be cancelled. I am ready to travel in one class below my entitlement or even by 2nd class if confirmed ticket is not available in entitled class as per schedule of journey.

I further declare that I will not take my family along with me during examination duty to the assigned station/ examination centre.

Signature: _____

Name: _____

Designation: _____

Signature of recommending Officer(*): _____

Designation: _____

Date: _____

* Divisional head.